

## Appointment Cancellation Policy

When you reserve an appointment with us, please make every attempt to make it to your appointment. The appointment time is specifically scheduled for you. You will get reminders for your appointment through calls/texts 2 days prior. If for any reason that we have not heard back from you 2 business days prior to your appointment to confirm, we will cancel your appointment. If you need to reschedule your appointment, please contact us no later than 48 hours prior to your appointment.

If you cancel your appointment without 48 hours prior, fail to show up for your confirmed appointment, or arrive excessively late to the appointment that treatment cannot be completed as planned, we recover our lost opportunity and associated costs for having staff on standby with an **Appointment Cancellation Fee of \$35**. If you have 2 or more broken appointments, we reserve the right to release you as a patient and ask that you seek dental care at another dental practice. If you arrive late to your appointment more than 15 minutes, we reserve the right to reschedule your appointment to a later date/time and the cancellation fee of \$35 will still be applied.

Thank you for your understanding to this policy, we strive to provide quality and timely care for all our patients.

Patient Name (Printed): \_\_\_\_\_

Patient Signature: \_\_\_\_\_

Date: \_\_\_\_\_